

Partners in Community Impact

Supporting organizations creating stronger communities for everyone.

BUTLER COUNTY COMMUNITY FOUNDATION GRANTS – FALL 2023

SNAPSHOT		
APPLICATION OPENS	SEPTEMBER 1, 2023	This document provides the necessary details about this specific grant opportunity, including deadlines and eligibility requirements. For information about accessing the online grants management site, tips on grantwriting, and more, visit the Grantseeker Resources section of our website (www.cfneia.org). If you have any additional questions, please contact Grant & Scholarship Manager Dotti Thompson at 319-243-1358 or dthompson@cfneia.org
APPLICATION DEADLINE	OCTOBER 15, 2023, at 5:00 PM	

About the Butler County Community Foundation

The Butler County Community Foundation, an affiliate of the Community Foundation of Northeast Iowa, is created by and for the people of Butler County. The Community Foundation’s main goals are to support Butler County and to attract additional funds to assist donors in creating lasting legacies through a variety of giving options within Butler County.

What We Support

The Butler County Community Foundation provides grants to improve life in Butler County, Iowa. We want to help develop communities that people want to live in, as well as to benefit rural areas of the county. Areas of Foundation giving are:



Eligibility to Apply

Organizations must provide benefits to the people of Butler County **and** must meet the following criteria in order to apply for a grant:

- Classified as a 501(c)(3) nonprofit organization or be a government entity.
- Tax-exempt organizations classified as *other* than 501(c)(3) are also eligible **if** the project is deemed charitable; please contact our office to discuss the project’s eligibility prior to submitting a proposal.
- Current with all state and federal reporting requirements, such as filing of 990 forms.
- No past due grant reports for previous Butler County Community Foundation grants.
- Requests that include or require participation in inherently religious activities such as religious worship, instruction, or proselytization or activities that promote specific religious doctrine are not eligible.
- Application must be completed by the due date using the online application and CFNEIA grant site.

Groups, projects, or initiatives that do not meet the above eligibility requirements may submit a request through a fiscal sponsor. Fiscal sponsors must be classified as a 501(c)(3) or a government entity. The Foundation prefers that the fiscal sponsor’s mission closely align with the sponsored project. **Fiscal Sponsors will be legally and financially responsible for any grant funds that are awarded.**

Restrictions

In addition to the eligibility requirements, the following restrictions apply:

- One application per organization with the **exemption of Government Entities and Fiscal Sponsors; however, fiscal sponsors may submit only one application per sponsored organization.**
- Government entities may submit only one application per department. Schools are considered government entities for grant purposes.
- **Grant request minimum is \$1,000.**
- Budgets detailing request expenses and income, including additional funding sources, are required.
- Requests for pass through funds and debt repayment are not eligible.
- Requests for labor, materials, and/or equipment require at least one bid or estimate for the project.
- The following organizations are eligible for specific projects only:
 - Churches – for projects that provide community services/activities.
 - Economic development organizations - for marketing/education projects that benefit the whole community, not just member businesses.
 - Service clubs and veterans' organizations (with eligible tax-exempt status) - for charitable community projects.

Review Criteria

Applications will be reviewed and scored on the following elements:

Organization – The overall health of the organization and how the application reflects the organization's capability for fulfilling the request.

Feasibility – The probability the request will be successful, including the organization's level of staff/volunteers and collaboration with community partners.

Community Need and Outcomes – The need for the request and how the proposed outcomes impact the community/county.

Request Budget – The details of the budget and the ability to secure and/or leverage other funding sources, including in-kind services.

Funding Priorities

The Butler County Community Foundation gives priority to requests that:

- Address vital services/needs within the county.
- Encourage additional funding through matching income from other grants, private donors, and in-kind donations.
- Show substantial number of people served.
- Provide detailed budget specific to request and include quotes/bids for expenses.

Grant Selection Process

The Butler County Community Foundation is made up of community volunteers from throughout Butler County. This committee is responsible for making funding recommendations to the Community Foundation of Northeast Iowa's board of directors. The Committee carefully reviews and considers all eligible applications based on the guidelines stated herein. The 2023 Governing Committee is:

Greg Barnett	Patty Hummel	Greg Schmitz
Mary Derdzinski	Greg Nevenhoven	Nici Vannordstrand
Deb Homer	Mindy Pecha	

Applying for a Grant

Applicants interested in seeking grants from the Butler County Community Foundation should fully review these grant guidelines prior to submitting an application to ensure all eligibility requirements are met. Applications must be submitted through the foundation's online grant management system. Visit www.butlerccf.org to access the online grant system, and to find additional resources for grant seekers.

Important Dates

- The grant application deadline is **5:00 pm on October 15, 2023**. *Technical assistance will be available until 5:00 pm on Friday, October 13, 2023.*
- All applicants will be notified of the results of the grant decisions in mid-December 2023.
- Grant awards will be presented in January 2024; more details will be included in notification letters.
- Grant reports, for successful proposals, will be due on January 31, 2025.

Conditions

Awarded applicants are required to:

- Sign a Terms of Grant agreement which clarifies legal parameters for use of the grant.
- Submit a Grant Report to show the results of the project and to show that all the funds have been spent as intended. (If the project takes longer to complete, the Community Foundation will consider a request to extend the Grant Report deadline.)

Questions

Applicants should contact Dotti Thompson, Grant and Scholarship Manager, at 319-243-1358 or dthompson@cfneia.org with specific questions on eligibility or accessing the grant site.

It is suggested that first-time applicants contact Shanda Hansen, Director of Affiliate Impact, at 319-243-1357 or shansen@cfneia.org to explore the appropriateness of requests and for any further guidance.